

CALL FOR PROPOSALS

REGION II HEAD START ASSOCIATION

Veronica E. Ray, President



Deadline
Friday, September 30, 2011

Professional Development Training Conference
November 6-10, 2011

El Conquistador Resort
Fajardo, Puerto Rico

The Region II Head Start Association is seeking proposals for our 2011 Professional Development and Training Conference which will be held at the El Conquistador Resort in Fajardo, Puerto Rico from November 6-10, 2011. The conference theme is “Our Dream Their World” and will feature institutes, workshops, seminars and forums covering a wide range of topics related to Head Start/Early Head Start. The audience will include, Head Start parents, staff persons (education, family and community services, nutrition, health), administrators (regional, state and territories), policy makers, fiscal officers, community partners, etc.. We anticipate that this conference will attract over 800 participants from New York, New Jersey, Puerto Rico and the Virgin Islands.

All presentations are voluntary! Conference registration will be waived for presenters on the day of their presentation. Presenters are responsible for making their own arrangements for audio-visual equipment and duplication, more specific information will accompany the training agreement. Once a proposal has been approved by the Association, neither substitutions nor changes will be accepted. Trainings can be conducted in English and Spanish (please indicate if you have a preference), however, translation services will be made available.



OVERNIGHT ACCOMODATIONS

Presenters must make reservations directly with the hotel at (787) 863-1000. The conference rate for a single room is \$159 per night plus applicable taxes and fees.



Region II Head Start Association

This professional development conference will feature institutes, workshops, seminars and forums that focus on the needs and interests of the Head Start and Early Head Start communities. Proposals are being solicited for sessions related to the following categories and topics:

Social Emotional Development

Roadmap to Success

Financial Literacy

Nutrition and Children with Special Needs

School Readiness

Best Practice Models

PARENT INVOLVEMENT

- Roadmap to Success (role of the parent)
- Asset Initiatives
- Family Engagement
- School Readiness
- Literacy
- Goal Setting
- Anti-Bullying Activities
- Responsible Fatherhood
- Advocacy
- Healthy Marriage
- How to Run an Effective Policy Council
- Cultural Competence

DISABILITY SERVICES

- IEP/IFSP Development
- Partnering with Parents
- Children on the Autism Spectrum
- Developing Clusters to Support Workers
- Mental Health

CHILD DEVELOPMENT

- Social Emotional Development
- Curriculum
- Anti-Bullying Initiatives
- Individualization
- Child Assessments & Outcomes
- Early Learning/Early Math
- CLASS (English & Spanish)
- Home Visitor Training
- Services to Infants and Toddlers
- Evidence Based Practices
- English Language Learners (ELL)

FAMILY & COMMUNITY PARTNERSHIPS

- Family Partnership Development
- Goal Setting
- Strategies for Parent Involvement
- Developing Community Partnership
- Partnering with LEAs
- Services to Pregnant Women
- Working with Teens
- Home Visits that Support Family Needs

HEALTH & NUTRITION

- Gluten Free Children & Head Start (children with special dietary needs)
- Health and Safety
- Best Practices in Nutrition
- Cleaning & Sanitation
- Wellness
- Nutrition Activities that Transition into the Home

PROGRAM DESIGN & MANAGEMENT (PDM)

- Fiscal Management
- Program Governance
- Communication Systems
- Management Systems
- On-Going Monitoring
- Record-Keeping & Reporting Systems
- Human Resources Management
- Transportation
- Self-Assessment
- Community Assessment
- Marketing
- ERSEA
- Leadership
- Grant Writing
- Facilities, Materials & Equipment
- Organizational Dynamics
- Site Management
- Strategic Planning
- Change Management
- Funding Alternatives in a Time of Change
- Cultural Competence





Region II Head Start Association

Call for Proposals Application

Title of Presentation:

Name & Title of Lead Presenter: *(attach resume or CV)*

Agency/Organization:

Mailing Address:

Telephone:

Fax:

E-mail:

OTHER PRESENTERS

Name/Title:

Agency/Organization:

Telephone:

Fax:

E-mail:

Name/Title:

Agency/Organization:

Telephone:

Fax:

E-mail:

Category Topic

Session Type

Language of Delivery

Length of Session:

Are you willing to present your session more than once?

Content/Knowledge Level: *(indicate the most appropriate level for this session)*

Attach a brief description of your session including learning objectives and expected outcomes.

DEADLINE FOR PROPOSALS IS SEPTEMBER 30, 2011

**Stateside proposals can be emailed or faxed to Heather Martindale at:
HeatherMartindale@theleaguers.org or (973) 624-1265**

**Proposals from Puerto Rico or the Virgin Islands can be emailed to Gloria DeLlovio at:
Gloria.Dellovio@stginternational.com or call her at (787) 308-3674**